**2024 Sodus Farmers’ Market Information and Rules**

 **Sponsored by**

 **Sodus United Third Methodist Church** **Vendor copy**

The **purposes** of this market are to provide an opportunity for local farmers, vendors and crafters to offer their products to the residents of the community and to provide a shopping opportunity for community members to purchase fresh produce, homemade crafts and other products.

The **location** of the market is the Sodus United Third Methodist Church, 58 W. Main Street, Sodus, N.Y. 14551 Bathroom facilities inside the Belden Avenue entrance to the church will be available to vendors and also to customers.

**Applications** for vendors who have not received them in the mail may be picked up at the above address **OR** they may be downloaded at <https://www.sutmc.org/sodus-farmers-market>.

1. The market **time** will be every Wednesday from June 12, 2024 to Oct. 9, 2024 from 2:30 PM until 6:00 PM.
**THERE WILL BE NO SELLING (EXCEPT TO OTHER VENDORS AND MARKET PERSONNEL) BEFORE 2:30.**

2. **Vendor fees** are $10.00 per week. If a vendor wishes to have more than one space (which is the size of a parking space that is 10 feet wide and 30 feet long) it may be specified on the application. Cash or a check is required for each space applied for. Vendors who need electricity may be required to pay an additional pro-rated fee.

3. Vendors who pay for the **season in advance *(payment due at the Vendor meeting on June 9),*** will be offered a special price of $125.00 per space and will be assigned the **same spot for the season**.

4. Vendors must provide a member of the market team with a **copy of a current liability insurance certificate**. If the certificate expires during the market season, it is the responsibility of the vendor to submit a new certificate. This liability insurance should be for the purpose of insuring the vendor at the Sodus Farmers' Market. The **Sodus United Third Methodist Church** should be named on the certificate. Special Event non-profit organizations that participate multiple times for the purpose of providing a service to market customers are waived this requirement, but must sign a waiver.

5. **ALL vendors must agree to be non-discriminatory, non-threatening and lawful in platform and personal interactions at the market.**

6. We are a non-smoking environment and prohibit smoking/use of tobacco, e-cigarettes, vaping, cannabis products and alcohol on church property.

7. Vendors with canopies must secure their canopy with weights for **each leg** with a minimum of 25 pounds per weight.

8. Vendors should be in place by 2:00 PM **(but not before 1:00 PM**) on market day. If a vendor is not there by 2:15 PM, a prepaid, pre-assigned spot will be forfeited for the day. On June 12, the first market day, vendors should arrive no later than 1:30 to receive their place assignment even if they have paid for the season and made previous application. A member of the market team will inform vendors of their market spaces at that time.

9. Except in emergency circumstances, a vendor who will not be coming to market on a particular day is expected to **call 315-879-7420, Sandy Hall, the market manager, who regularly assigns spaces, 24 hours before the weekly market time**.

10. Vendors should plan to bring enough produce/products for the duration of the market and should plan to stay for the 3 ½ hour time of the market. **Vendors should stay at the market until 6PM (the church bells ring at this time) until the market is over. Tents may not be taken down and vehicles may not leave the lot until this time.** Speak to the manager about rare exceptions.

11. **60%** of the produce sold at this market must be grown by the farmer vendors on land owned or leased by them and the **40%** that is purchased must be grown/produced in New York State. (See rule # 15 for exception.) If produce is PURCHASED farmer must provide market with invoice showing the original (local) source. ***The market manager reserves the right to enforce these percentages through questioning the vendor and performing farm inspections.***

12. A farm vendor may purchase out of state produce that is not yet ripe in our area and bring it to market to sell. Once a particular crop is ripe in this area, that crop from out of the area may not be sold at our market (i.e. – strawberries, etc.). We want our customers to have the opportunity to purchase as wide a variety of fresh produce as possible. **Vendors must inform the Market Manager if their produce is from out-of-state. This produce must be clearly labeled – OUT OF STATE \_ FROM (name of place).**

13. 60% of crafts and homemade foods offered for sale must have been made/produced by the vendor. No flea market items will be allowed except on special event days, (if there are any).

14. Vendors selling prepared food are solely responsible to comply with federal, state, and local food safety requirements and health regulations. **A member of the market team** **must receive copies of all required licenses by the time that market opens on June 12.**

15. Vendors must sell high quality produce; crafters’ items should be of high quality; prepared food vendors’ offerings should be of high quality.

16. If a farmer vendor has hail damaged produce, which has some redeemable value, it may be offered at a much-reduced price**, but must be appropriately labeled (i.e. - “hail damaged”, “seconds”, or *whatever damage applies*).**

17. **Farmer vendors must display the prices of produce**; and a **legible sign with the name and location of the farm or business place/home should be prominently displayed**. All produce and crafts should be displayed neatly and off the ground. **REMEMBER, PRICE SIGNS & AND FARM LOCATION SIGN.**

18. Vendors are responsible for sanitizing their tables, and abiding by any applicable COVID regulations while at the market.

19. Vendors will be responsible for making their own change.

20. Vendors are expected to leave their space in a clean condition, ***free of refuse***. Blue barrels are provided for trash.

21. Vendors are expected to adhere to all state tax collection laws and are solely responsible for any tax collection.

22. Vendors selling nursery and greenhouse crops must display a valid NYS Nursery license.

23. Vendors who are enrolled in the WIC/FMNP program must abide by all the rules of that program (INCLUDING DISPLAYING SIGNAGE). Any violation of these rules will result in the vendor losing WIC/FMNP privileges. Information on these programs can be obtained from the Market Manager and a table will be provided at the market during market time to display and hand out these materials. Any vendor who does not comply with these rules and/or of those of the WIC and FMNP programs if they are participating will be given a warning. If they still do not comply they will be asked to leave the market.

24. Problems between vendors and issues that vendors have with the market must be written, signed, and given to a member of the market team. If the market team cannot resolve a problem, it will be taken to the church council.

**These rules have been adopted so that the market will be a safe and orderly place for the vendors and community to come together.**

**YOUR COOPERATION IN HELPING TO MAINTAIN OUR MARKET’S SUCCESS IS APPRECIATED.**Presented to the Church Council and Board of Trustees and approved in March 2024 for the 2024 market year.

**Please sign on the back of your application to show your intention of abiding by these rules.  *Revised March, 2024***